

HIGH KELLING PARISH COUNCIL

**Minutes of the HIGH KELLING PARISH COUNCIL MEETING held on Tuesday
19th March 2024 at 7.00 pm at High Kelling Village Hall.**

Attendees: Cllr Peter Rutherford, Cllr Susan Rutherford, Cllr Philip Fejer, Cllr Maureen Pearman, Cllr Sally Monkman and Locum Parish Clerk Gemma Harrison.
County Cllr and District Cllr Eric Vardy was also present.

1. Administrative:

- a. Apologies have been received from Cllr Jan Kemp, Cllr Duncan Henderson and Cllr David Carter.
- b. Cllr Peter Rutherford stated he was the treasurer of the Village Hall Committee.
- c. The minutes of the full council Parish Council meeting of Tuesday 16th January 2024 were circulated prior to the meeting. Cllr Sue Rutherford PROPOSED the minutes as accurate and correct, these were SECONDED by Cllr Maureen Pearman and AGREED BY ALL.
- d. Matters Arising on the minutes (for information only and not included on the Agenda)
 - The resident questionnaire has been reviewed by Cllr Sue Rutherford to ensure it is GDPR compliant.
 - Cllr Maureen Pearman asked for confirmation that there is £500 in the budget for the Centenary celebrations which are taking place between Friday 28th June – 1st July. The clerk confirmed that there was but any spends would need to be agreed up to the value of £500 by the Parish Council.
 - The Clerk confirmed the Portrait of the King has been ordered.

2. To adjourn the meeting for Public Participation and to receive external reports.

- a. No Police Report received.
- b. The District Report can be viewed at Appendix A.
- c. The County Report can be viewed at Appendix B.

- d. The Parish Council are thankful for County Cllr Eric's 50% contribution for a SAM2. The Parish Council believe they have successfully obtained the Parish Partnership Grant and therefore will look to purchase the SAM2 in the new financial year, once the funds from the grant have been confirmed. It was also noted that a meeting will take place with Eric and the Parish Council to agree on suitable pollinator sites in the parish.
- e. Public participation. – maximum 15 minutes. (Four members of the public present).
 - Both members of the public raised concerns regarding the increase of rats in the parish. Concerns were raised about residents putting food out which may be attracting them. A discussion took place, and it was noted that the duty to control pests is a District Council responsibility. It was AGREED that NNDC should be made aware, Eric AGREED to do this and asked for the residents to write to the Clerk with their accounts of what has been happening. The Parish Council will put some information in the Chronicle and have asked whether NNDC have a poster, or advice which could be shared with the Parish Council. Clerk to liaise with Eric and NNDC.

(Two members of the public left the meeting)

3. Planning

- a. To *receive and consider* any **planning applications**,
 - None received.
- b. It was noted that no planning decisions have been received.
- c. The planning up skilling event on Tuesday 26th March 6pm, NNDC offices was noted. Clerk to send out the slides from the previous presentation. **GH**

4. Items for decision/discussion by the Parish Council:

- a. Highways Update – It was AGREED to keep chasing Highways for the promised white line and the repair to the village gates. Highways have agreed to allocate resources for new signage. This will need to be discussed further with Highways in the new financial year.
- b. Asset Maintenance – the Clerk distributed a list of assets which will need maintaining throughout the year. It was noted that the SAM2 will need the battery charging, data downloaded and moving every 6 weeks. Cllrs are minded to pay someone to undertake these tasks. More thought will be needed on how the future maintenance of assets will be carried out.
- c. Fibre Broadband – It is still unclear what fibre broadband opportunities will be available in High Kelling in the near future. Clerk to contact District Cllr Martin Batey for support.
- d. Village Plan/ Neighbourhood Plan for High Kelling. It was AGREED that a discussion on creating a Neighbourhood Plan should take place outside of the PC meeting. Cllrs thought it would be helpful to have NNDC present. Dates for a meeting will be discussed and agreed via email.
- e. Hornsea Grant Funding Opportunities – the new Community Grant Funding Stream was discussed. It was AGREED the Funding Subgroup will be working towards the November deadline. The Subgroup have met for the first time, the group consists of 4 Parish Cllrs, the next meeting will be on 30th April. The group have AGREED to reach out to stakeholders, it is hoped to have an open meeting in June, a venue has yet to be decided.

5. Representative Feedback

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

- a. High Kelling Village Hall Committee – The Committee currently has 6 trustees, in the past there have been 15. The Committee are trying to recruit more volunteers.
- b. Community Speedwatch – The pub night didn't get many people however one further volunteer has come forward. The group are trying to have a different approach on location, as well as days changing. Cllr Pearman is liaising with Peter Davison. It has been suggested that the Parish Council should approach the County to request them to lower the speed limit on Bridge Road. It was AGREED to write to NCC to raise the concern with regards speeding and suggest Village Gates could help resolve the problem.
- c. SNAP – the priority for the next 3 months is to reduce the anti-social behaviour in Holt.
- d. Holt Area Patients Participation Group – nothing to report.

6. Finance

- a. The following payments were circulated for approval.

Cheverton Printers – Invoice 54953	£195.00
Cheverton Printers – Invoice 55140	£220
Wix Domain Annual Charge – Clerk Expenses	£12.46

- b. The payments, receipts and bank reconciliation were circulated prior to the meeting. It was noted that the bank does not reconcile, there is £3.64 in credit. It is thought that this amount related to interest owed on the account. Unfortunately, the Clerk has been unable to get hold of a copy of the September and October statement and therefore is unable to confirm the amount credited. The finance including the bank reconciliation was PROPOSED by Cllr Peter Rutherford and SECONDED by Cllr Maureen Pearman and AGREED by all. A copy of the bank reconciliation can be found at Appendix C.

- c. To agree the 24/25 Budget (as circulated prior the meeting). The amended budget was PROPOSED by Cllr Fejer and SECONCED by Cllr Sue Rutherford and AGREED by all.
- d. Online banking access for the Parish Council was discussed. It was PROPOSED by Cllr Maureen Pearman to apply for online banking which gives full access to making payments online, this was SECONDED by Cllr Sally Monkman and AGREED by all. It was AGREED to change the address of the Clerk once the new Clerk has been appointed.

7. CORRESPONDENCE

- a. None.

8. To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss item below which is a confidential personnel matter.

(Two members of the public left the meeting to enable the discussion to take place).

- a. Cllr Peter Rutherford extended his thanks to Gemma Harrison the Locum Clerk for the work undertaken over the winter period.
- b. Please see Confidential Appendix D.

The meeting ended at 9.11pm

Next scheduled Full Council Meeting
Annual Parish Council Meeting on
Tuesday 21st May at 7pm at High Kelling Village Hall

Appendix A

District Report

Feb March 2024 NNDC Report.

Not A great deal to report this month as most of NNDC time has been taken up by the local plan consultations.

We currently have a major problem with homelessness which is impacting severely on NNDC finances which will result in there having to be cuts to existing services in the future if government doesn't step up and provide better funding methods. The average cost per family is £700 a week of which only £98 is covered by the government.

I have a meeting on Wednesday evening at NNDC regarding the changes to Bin collections which will start on the 8th April I will obviously report back once I know more.

On the 21st of February we set the council budget for this years and kept it down to 3% which for a average council tax payer is less than £5 and to be honest many difficult decisions had to be made to achieve this and I am certain many more less than savoury ones will have to be made in the future by whatever administration is in charge.

Last year, the Council held two very successful triathlon events at the Victory Swim and Fitness Centre and The Reef Leisure Centre in partnership with Everyone Active.

The Reef and Victory will once again hold a super sprint triathlons in 2024. Last year's event had people participating from seven different counties with a range of ages from 17 to 77 years old.

The Victory Super Sprint Triathlon will be taking place on June 30, 2024, followed by The Reef on October 6, 2024 there are more details on the NNDC web site for anyone interested.

North Norfolk District Council and the North Norfolk Health and Wellbeing Partnership are running a photography competition centred around age positivity.

The Age Positive Imagery Photography Competition is a public photography competition where anyone can submit an age-positive image, such as activities, pastimes, hobbies, or community events.

North Norfolk has the highest proportion of older residents in the UK, with 33.8% of residents over 65 years old.

The 2021 Census identified that 61.5% of people over 65 are in good health.

This photography competition is all about showcasing older residents enjoying an active life or making a valuable contribution to their communities.

The competition also aims to celebrate the value of older residents in the district ahead of Ageism Action Day, which has a theme of see and be seen this year. It will also encourage residents to look around and see the positive contributions made by, and value of, our older residents.

The competition is open to everyone from Friday, 1 March 2024 and closes on Monday, 18 March 2024. There is a prize for the top three entries:

- 1st place £75
- 2nd place £50
- 3rd place £25

More detail on the NNDC web site.

As many of you are aware I have spent hours and hours of my personal time trying to get a cheap supermarket in the town over several years. as some of you are now no doubt aware of what's recently gone on you might guess I am personally far from happy with the situation. I am currently talking to other landowners in the hope the supermarkets don't abandon us now .

UPP (Virgin Media) Broadband. Hopefully should be going live soon.

Appendix B

NCC Report

Norfolk families set to gain more support thanks to a new volunteer service

Families in Norfolk will benefit from a new practical service launched by Norfolk County Council and Home-Start Norfolk.

The County Council has awarded a one-year contract, starting in April 2024, to deliver a new volunteer peer support service to Home-Start Norfolk, as part of its innovative family hub programme.

The service will be accessible for families in Norfolk who are expecting a baby, or have a child up to the age of two-years-old, who require practical support to make sure they have the tools and resources they need to give their children. NCC are delighted to join forces with Home-Start Norfolk. Their proven track record in making a tangible difference in the lives of families across Norfolk aligns perfectly with our vision for the family hubs programme.

“Together, we will work tirelessly to ensure that every family in Norfolk has access to the support they need when they need it. This strategic partnership aims to bolster the council's efforts in providing comprehensive support to families across Norfolk, ensuring every child gets the best start in life.”

Home-Start has provided emotional and practical support to Norfolk families over the last thirty-five years through a volunteer peer support model. Our volunteer team was recognised late last year with the Kings Award for Voluntary Service, so it has been a very exciting few months for the charity.

We look forward to working with the Start for Life team to broaden our offer to families with children aged 0 to 2, as we know these 1001 critical days are so crucial to children’s early development and emotional wellbeing.”

Many families need a little extra support during pregnancy and in the early years of their child’s development, including practical support such as with understanding which crib or cot to purchase within their budget. Peer support volunteers can help families feel less isolated and to develop networks in their local communities. Many families have shared that they value the support from family, friends, and others with similar lived experiences, often above, and in addition, to support from professionals.

In recognition of the needs of families, Home-Start Norfolk will recruit, train and support volunteers to connect and build relationships with individual families in the comfort of their own homes or local community venues. The service will also include community-based groups and activities, supporting individuals to access wider social activities within their local area and accessing guided self-help resources.

The support will empower parents to have capacity and confidence to ensure their child’s needs are met, including help to discover and navigate their local community, access professional support and support identified needs.

This peer support offer is being delivered as part of Norfolk’s Start for Life and Family Hub approach, which is funded through the national Government Family Hubs and Start for Life Programme.

The Start for Life and Family Hubs approach supports Norfolk’s vision for every child and young person to flourish by strengthening the prevention and early help offer for families with children up to age of 19, or 25 if they have special educational needs and disabilities.

Council agrees £528m budget

Councillors have backed a budget that “delivers for Norfolk”, in the face of major challenges facing local government.

Deputy council leader Councillor Andrew Jamieson, cabinet member for finance, told today’s full council meeting that the budget would deliver for Norfolk. This is despite major cost and demand pressures facing all councils. The County Council has had to deal with a £30m overspend in adult social services and children’s services this year. He said: “Our priorities are stable and sustainable finances, well delivered public services, economic growth and protecting and enhancing Norfolk’s heritage and environment.”

Cllr Jamieson said it was a budget for the future, with an additional £60m for adult social services and £35m extra for children’s services, and savings from transforming how the council operates.

He said that the extremely difficult local government finance situation meant the council needed to make sustainable savings. Cllr Jamieson pledged to continue to lobby the next Government for multi-year settlements, fair funding and reform of adult social care funding.

County Council leader, Councillor Kay Mason Billig, said the council would continue to be ambitious for Norfolk and had achieved many successes – against a tough economic backdrop.

She said: “We know that our residents will be concerned about the decisions we make and how that may affect them. This year’s budget has been one of the toughest to determine but we have a statutory duty to provide a balanced position, and that is what we are presenting to you.”

The key headlines from the budget agreed today are:

- £122m of investment to meet demand and cost pressures next year – including £34.6m for inflation, £38m for legislative requirements, £39.7m for demand and demographic issues and £9.6m for policy decisions.
- £41.5m of new savings, including £9.6m from transforming how the council operates.
- A proposed 4.99% increase in the County Council’s share of Council Tax, in line with the Government’s capping level (2.99% for general Council Tax and 2% for adult social care). This would increase the Council’s share of band D bills to £1,672.11. A 4.99% rise would generate £24.9m.
- A small number of the budget proposals have been identified as requiring consultation, as they may relate to a policy or service change. Cabinet will take decisions on these proposals in the summer, after considering the consultation results.

Appendix C

Bank Reconciliation

High Kelling Parish Council

DRAFT March 2024 Minutes (DRAFT UNTIL agreed at following meeting)

6 Pages and 4 Appendices – 1 confidential

- REDACTED

18 March 2024 (2023-2024)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 12/02/2024

Cash in Hand 01/04/2023 6,019.82

ADD

Receipts 01/04/2023 - 12/02/2024 13,285.00

19,304.82

SUBTRACT

Payments 01/04/2023 - 12/02/2024 6,456.96

A Cash in Hand 12/02/2024 12,847.86

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 12/02/2024 0.00

Co-operative No 2 Account 12/02/2024 13,106.74

13,106.74

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 12,844.22

12,844.22

262.52

Error A does NOT equal B

ERROR IS £3.64

Appendix D – Redacted