



HIGH KELLING PARISH COUNCIL – AGENDA NOTICE

A **FULL PARISH COUNCIL MEETING** will be held on **Tuesday 15th September 2020** at 7.00 pm via the platform Zoom. All Parish Councillors are hereby summoned to attend.

Please advise the clerk if you are unable to attend this meeting.

Members of the public wishing to attend the meeting please contact the Clerk for joining instructions. E-mail highkellingclerk@gmail.com Tel: 01263 513269

Gemma Harrison

Clerk to High Kelling Parish Council

9th September 2020

1. Administrative:

- a. To receive apologies for absence
- b. To receive declarations of interest in relation to any item on the agenda.
- c. To receive & approve the minutes – The full council meeting held on Tuesday 21st July and Extraordinary Meeting of Wednesday 19th August.
- d. Matters Arising on the minutes (for information only and not included on the Agenda)

2. To adjourn the meeting for Public Participation and to receive external reports.

- a. To receive the crime report from the Police and permit members of the public to raise matters relating to High Kelling.
- b. To receive reports from the District and County Councillors relating to High Kelling and permit members to raise matters relating to High Kelling.
- c. Public participation. – maximum 15 minutes.

3. Items for decision/discussion by the Parish Council:

- a. The High Kelling News/ New Parish Newsletter
- b. Covid Review Questionnaire
- c. Village Email
- d. Highway issues including the debris on Footways
- e. Refurbishment of the the Village Sign
- f. Sponsored Planting along A148

4. PLANNING

- a. To ratify decisions made by email consultation since the last meeting.
- b. To consider PF/20/1252 Heathcot, Cromer Road, High Kelling
PF/20/1492 Timbers 8 Avenue Road, High Kelling
PF/20/1312 Birkfield House, Bridge Road, High Kelling
- c. To receive and consider any **late planning applications** (received after publication of this agenda)
- d. To receive any update from the clerk on planning decisions.

5. TRANSPORT & REPRESENTATIVES ON OUTSIDE BODIES

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

- a. High Kelling Village Hall Committee – John Mangan
- b. Community Speedwatch- Robin Johnson
- c. SNAP – Robin Johnson

- d. Holt Area Patients Participation Group – an update from the Clerk.

6. FINANCE

- a. To receive & consider the **Accounts to be paid** to date since the last meeting:

Clerk Salary	£458.60
HMRC	£101.80
Scribe	£189.60
Total	£750

- b. To receive and consider any further **Late Invoices** (received after publication of this agenda).
- c. To receive the **Bank Reconciliation** for month end August 2020.

14. CORRESPONDENCE

- a. Draft Coastal Adaption Supplementary Planning Document Consultation

Next scheduled Full Council Meeting
Tuesday 17th November 2020 @ 7pm via Zoom