**HIGH KELLING PARISH COUNCIL**

**Minutes of the High Kelling Council Meeting held on Tuesday 21st September 2021 at 7pm at Village Hall.**

**Attending:** CllrDavid Carter (Chairman), Cllr Gordon Lane (Vice-Chair), Cllr Duncan Henderson, Cllr Patrick Kelly, Cllr John Mangan, Cllr Susan Rutherford, District Cllr E Vardy, and Parish Clerk Jane Wisson. 1 member of the public was present.

1. **Administrative**
2. Apologies from Cllr. G Perry Warnes
3. No declarations of interest.
4. The minutes of the last Parish Council dated 20th July and 31st August 2021 were agreed as accurate - **ALL AGREED.**
5. No matters arising
6. **To introduce and welcome our two new Councillors to the Parish Council.**

Welcome to Cllr. N Doran and Cllr. M Pearman

1. **To adjourn the meeting for Public Participation and to receive external reports.**
   1. A welcome to John Hancock to update and provide information on the Holt Woodland Archery and Airgun Club. John assured that council that he doesn’t plan to extend the current activities on site and that this facility is being used to support various members of the community in giving them a safe haven to come and share experiences with others who may be suffering from PTSD, depression and other mental health issues, that can either be attributed to job roles – e.g armed forces, police and prison officers or for those who just an outlet for a sense of belonging and friendship at a time that they may be at the lowest ebb. **Cllr. S Rutherford to arrange a piece for the High Kelling Chronicle for a future publication**.
   2. Crime report received and provided to all Councillors – Parish Council to invite the Police to meeting in 2022 to provide an update
   3. County Councillor Report –
2. Pineheath Care Home – currently no planning application received.
3. Ongoing investigation into Bridge Road and the S bend bridge – to be surveys week commencing 20th September 2021. Concerns over the heavy vehicles using it – Cllr Vardy hoped to update the Parish Council at the next meeting
4. An update provided on the needs for the Afghan refugees and the items that are currently required – Any donated items can be collected.
5. Updated NNDC housing strategy which provides and outline to the services for the next 4 years.
6. **Planning**
7. *To ratify* decisions made by email consultation and consider new applications since the last meeting – – **none received.**
8. To *receive and consider* any **late planning applications** (received after publication of this agenda) – **none received**
9. To *receive* any update from the clerk on planning decisions – **none received.**
10. **Items for decision/discussion by the Parish Council:**
11. Progress on the Engagement and Communication Work Plan – update and agree actions – **Clerk to add updated version to website**
12. High Kelling Calendar and village map – To order calendars for sale at the Xmas fair – Proposed Cllr. P Kelly seconded Cllr J Kemp – **ALL AGREED.**
13. Bench – Forestry commission has been contacted awaiting a response.
14. Textile Bank – Cllr. J Mangan to take to Village Hall committee for a decision.
15. Litter Pick – date agreed as 17th October between 10am – 12noon. Meet at Village Hall – Clerk to arrange NNDC to collect Litter.
16. High Kelling Society donation to PC for defibrillator this is held with the High Kelling society and has been ring fenced for the Defibrillator.
17. A148 Speed markings – Highways do not recommend the use of these markings as they comply to standards.
    1. SAM 2 – to obtain quotes and develop a formal proposal, investigate funding **– proposed by Cllr G Lane, seconded by Cllr. J Mangan – ALL AGREED**
    2. Planters – Highways to be contacted to confirm that they are happy with locations – Clerk to contact
18. Welcome pack – ongoing development as a two way communication tool – include the directory latest edition of the Chronicle and Birth of the village booklet.
19. Armed Forces Covenant – Agreed, signed and to be added to the website.
20. Afghan and resettlement – Information from website – Clerk to add a link to NCC webpage to website for residents to find out what help is needed.
21. Telephone Box – at High Kelling Post Office – the best use will be for the Defibrillator- awaiting contact from BT – NNDC has forwarded our request on.
22. High Kelling Parish Chronicle – we haven’t had as much income as we had hoped from the advertisers – Clerk is still chasing payments.
23. Update on the Judicial review of Offshore Wind Farms – Further work is being undertaken by the group to secure the best outcome for the area. All parish councils are committed to working to achieve – final draft letter to be sent from the group.
24. To discuss update of Standing Orders and discuss other policies – clerk to send around the latest version for the next meeting.
25. **Transport and Representative Feedback**

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

* 1. High Kelling Village Hall Committee – is endeavouring to increase the usage of the village hall – with coffee mornings, craft fair in November for Christmas etc. just needs some of the other activities to return, hopefully this will happen when confidence in the situation improves.
  2. Community Speedwatch – ongoing numbers vary from 400 – 1046 vehicles – when they see the volunteers they do slow down but with the SAM 2 sign we do know that there are times the speed of cars are very high.
  3. SNAP – being held virtually – some issues logging in – monthly reporting.
  4. Holt Area Patients Participation Group – First meeting attended – reviewing the Terms of reference of the group – improve communication is the first area to improve on. Waiting times are improving. Action plan should be available in October.

1. **Finance**
2. *To receive & consider the* ***Accounts to be paid*** *to date since the last meeting:*

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|  | **ALL AGREED** |  |  |  |
| |  |  | | --- | --- | | NNDC Dog Bins | 436.80 | | Fiona Davis Sign work | 824.00 | | Cheverton’s | 210.00 | | Richard Woodfield – Village Map | 150.00 | | Total | 1620.80 | |  |  | |  |  |  |  |

1. To receive and consider any further **Late Invoices** (received after publication of this agenda) -. None provided
2. To receive the **Bank Reconciliation** for month end ~June and July **2021 ALL AGREED**
3. Clerk to commence work on Budget.
4. **CORRESPONDENCE**

* **NALC – various communications –** all noted

Meeting closed at 8.50 pm

Next scheduled Full Council Meeting

**Tuesday 16th November at 7pm**

**Village Hall.**