

High Kelling Parish Council

17 June 2024 (2023-2024)

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|-----------------------------------|------------|--------|----------------------|-----------|----------------------------------|-----------------------------|----------|--------|-------|--------|
| 1 | Event | 20/05/2023 | | Co-operative No 2 Ac | 400293 | Expenses | Cllr David Carter | E | 45.55 | | 45.55 |
| 2 | Stationery/Admin/ Telephone/I | 20/05/2023 | | Co-operative No 2 Ac | 400294 | High Kelling Chronicle | Cheverton & Son Ltd | S | 314.17 | 62.83 | 377.00 |
| 3 | Event | 20/05/2023 | | Co-operative No 2 Ac | 400295 | Expenses | HK Village hall | Z | 218.70 | | 218.70 |
| 4 | Subscriptions | 20/05/2023 | | Co-operative No 2 Ac | 400296 | NALC Annual subscription | Norfolk Association of Loca | Z | 180.67 | | 180.67 |
| 5 | Insurance | 20/05/2023 | | Co-operative No 2 Ac | 400297 | Insurance cover | Zurich Municipal | Z | 486.21 | | 486.21 |
| 6 | Stationery/Admin/ Telephone/I | 20/04/2023 | | Co-operative No 2 Ac | | Interest | Cooperative Bank | Z | | | |
| 7 | Clerk's salary | 20/07/2023 | | Co-operative No 2 Ac | 400299 | Clerk's salary | Jane Wisson | X | 774.32 | | 774.32 |
| 8 | Clerk's salary | 18/07/2023 | | Co-operative No 2 Ac | 400300 | PAYE/NI | HMRC | X | 174.00 | | 174.00 |
| 9 | Audit fee | 23/09/2023 | | Co-operative No 2 Ac | 400352 | Internal audit fee | David Wright | E | 50.00 | | 50.00 |
| 10 | Clerk's salary | 23/09/2023 | | Co-operative No 2 Ac | 400353 | Clerk's salary | Jane Wisson | X | | | |
| 11 | Clerk's salary | 23/09/2023 | | Co-operative No 2 Ac | 400354 | PAYE/NI | HMRC | X | 167.80 | | 167.80 |
| 12 | HK Chronicle | 23/09/2023 | | Co-operative No 2 Ac | 400359 | High Kelling Chronicle | Cheverton & Son Ltd | Z | 200.00 | | 200.00 |
| 13 | Street Furniture maintenance (| 23/09/2023 | | Co-operative No 2 Ac | 400356 | Emptying of Dog bins | North Norfolk District Coun | E | 517.92 | | 517.92 |
| 14 | HK Chronicle | 31/10/2023 | | Co-operative No 2 Ac | 400359 | High Kelling Chronicle | Cheverton & Son Ltd | Z | 220.00 | | 220.00 |
| 15 | Election costs | 28/11/2023 | | Co-operative No 2 Ac | 400360 | Election expenses | North Norfolk District Coun | Z | 51.17 | | 51.17 |
| 16 | Subscriptions | 28/11/2023 | | Co-operative No 2 Ac | 400379 | Scribe accountancy package | Starboard Systems Ltd (Sci | S | 189.60 | 37.92 | 227.52 |
| 17 | Subscriptions | 28/11/2023 | | Co-operative No 2 Ac | 400362 | Council Training | National association of Loc | S | 100.00 | 20.00 | 120.00 |
| 18 | Hire of Hall | 28/11/2023 | | Co-operative No 2 Ac | 400363 | HK Village hall hire for meeting | HK Village hall | Z | 64.44 | | 64.44 |
| 19 | Hire of Hall | 28/11/2023 | | Co-operative No 2 Ac | 400364 | HK Village hall hire for meeting | HK Village hall | Z | 31.10 | | 31.10 |
| 20 | Event | 28/11/2023 | | Co-operative No 2 Ac | 400365 | Expenses - Litter Pick | Gillian Kelly | E | 11.30 | | 11.30 |
| 21 | Event | 28/11/2023 | | Co-operative No 2 Ac | 400366 | Expenses - Litter Pick | David Carter | E | 58.00 | | 58.00 |
| 22 | Payroll | 28/11/2023 | | Co-operative No 2 Ac | 400367 | Payroll Provider | MW Bookkeeping | E | 10.00 | | 10.00 |
| 23 | Clerk's salary | 28/11/2023 | | Co-operative No 2 Ac | 400368 | Locum Clerk Salary Oct and No | Gemma Harrison | E | 421.88 | | 421.88 |
| 24 | Clerk's salary | 28/11/2023 | | Co-operative No 2 Ac | 400369 | PAYE/NI | HMRC | X | 105.40 | | 105.40 |
| 25 | HK Chronicle | 31/05/2023 | | Co-operative No 2 Ac | 400298 | High Kelling Chronicle | Cheverton & Son Ltd | E | 190.00 | | 190.00 |
| 26 | HK Chronicle | 30/06/2023 | | Co-operative No 2 Ac | 400298 | High Kelling Chronicle | Cheverton & Son Ltd | E | 190.00 | | 190.00 |
| 27 | Clerk's salary | 16/01/2024 | | Co-operative No 2 Ac | 400377 | PAYE/NI | HMRC | X | 52.60 | | 52.60 |
| 28 | Training costs (inc travel costs, | 16/01/2024 | | Co-operative No 2 Ac | 400374 | NALC Trainer Travelling Expens | National association of Loc | E | 27.90 | | 27.90 |
| 29 | HK Chronicle | 16/01/2024 | | Co-operative No 2 Ac | 400372 | High Kelling Chronicle | Cheverton & Son Ltd | E | 225.00 | | 225.00 |
| 30 | Defibrillator | 16/01/2024 | | Co-operative No 2 Ac | 400375 | Annual Support Cost | Community Heartbeat TRu | S | 135.00 | 27.00 | 162.00 |
| 31 | Subscriptions | 12/02/2024 | | Co-operative No 2 Ac | DD | ICO (GDPR) | Information Commissioner' | E | 35.00 | | 35.00 |
| 32 | Hire of Hall | 20/02/2024 | | Co-operative No 2 Ac | 400382 | HK Village hall hire for meeting | High Kelling Village Hall | E | 12.25 | | 12.25 |
| 33 | Stationery/Admin/ Telephone/I | 20/02/2024 | | Co-operative No 2 Ac | 400381 | Stationery | Peter Rutherford | E | 6.00 | | 6.00 |

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| 34 | HK Chronicle | 20/02/2024 | | Co-operative No 2 Ac | 400380 | High Kelling Chronicle | Cheverton & Son Ltd | E | 195.00 | | 195.00 |
| 35 | Defibrillator | 16/01/2024 | | Co-operative No 2 Ac | 400378 | Defib Plaque | Gemma Harrison | E | 22.50 | | 22.50 |
| 36 | Clerk's salary | 16/01/2024 | | Co-operative No 2 Ac | 400376 | Clerk Salary | Gemma Harrison | X | 422.08 | | 422.08 |
| 37 | Payroll | 16/01/2024 | | Co-operative No 2 Ac | 400373 | Payroll Provider | MW Bookkeeping | E | 10.00 | | 10.00 |
| 38 | Payroll | 16/01/2024 | | Co-operative No 2 Ac | 400373 | Payroll Provider | MW Bookkeeping | E | 10.00 | | 10.00 |
| 39 | Street Furniture maintenance (| 16/01/2024 | | Co-operative No 2 Ac | 400371 | New dog bin and emptying | North Norfolk District Coun | E | 366.90 | | 366.90 |
| 40 | Stationery/Admin/ Telephone/I | 16/01/2024 | | Co-operative No 2 Ac | 400370 | Printing Costs | Holt Town Council | E | 15.00 | | 15.00 |
| 41 | HK Chronicle | 23/09/2023 | | Co-operative No 2 Ac | 400355 | High Kelling Chronicle | Cheverton & Son Ltd | E | 215.00 | | 215.00 |
| 42 | HK Chronicle | 19/03/2024 | | Co-operative No 2 Ac | | High Kelling Chronicle | Cheverton & Son Ltd | E | 220.00 | | 220.00 |
| 43 | Hire of Hall | 29/03/2024 | | Co-operative No 2 Ac | | Committee Room Hire | High Kelling Village Hall | E | 31.00 | | 31.00 |
| 44 | Training costs (inc travel costs, | 29/03/2024 | | Co-operative No 2 Ac | | CiLCA | National association of Loc | S | 250.00 | 50.00 | 300.00 |
| Total | | | | | | | | | 7,023.46 | 197.75 | 7,221.21 |