



## HIGH KELLING PARISH COUNCIL – AGENDA NOTICE

A **FULL PARISH COUNCIL MEETING** will be held on **Tuesday 17<sup>th</sup> November 2020** at 7.00 pm via Zoom (please see link below). *All Parish Councillors are hereby summoned to attend.*

*Please advise the clerk if you are unable to attend this meeting.*

**Gemma Harrison**

Clerk to High Kelling Parish Council

10<sup>th</sup> November 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/88596894215?pwd=cG5kSTJYc3Nyd2FvdTRaHhVL1hYZz09>

Meeting ID: 885 9689 4215

Passcode: 541032

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 885 9689 4215

Passcode: 541032

### 1. Administrative:

- a. To receive apologies for absence
- b. To receive declarations of interest in relation to any item on the agenda.
- c. To receive & approve the minutes – The full council meeting held on Tuesday 15<sup>th</sup> September 2020.
- d. Matters Arising on the minutes (for information only and not included on the Agenda)

### 2. To adjourn the meeting for Public Participation and to receive external reports.

- a. To receive the crime report from the Police and permit members of the public to raise matters relating to High Kelling.
- b. To receive reports from the District and County Councillors relating to High Kelling and permit members to raise matters relating to High Kelling.
- c. Public participation. – maximum 15 minutes.

### 3. Items for decision/discussion by the Parish Council:

- a. Refurbishment of the the Village Sign
- b. Sponsored Planting along A148 (re-occurring item)
- c. Footpath along the A148
- d. Encroaching vegetation onto footpaths within the Parish.
- e. Covid 19
- f. Parish Chronicle update
- g. Treehouse Café (Food Bank) Donation

### 4. PLANNING

- a. To ratify decisions made by email consultation and consider new applications since the last meeting.
  - PF/20/1904 Land south of Brackenwood
  - PF/20/1893 Warren Farm Barns, Warren Road
  - PF/20/1937 Appin, Vale Road

- b. To *receive and consider* any **late planning applications** (received after publication of this agenda)
- c. To *receive* any update from the clerk on planning decisions.
  - PF/20/1737 Woodside, Cromer Road – application withdrawn.
  - Blackwater House (The Pavillon)

## 5. TRANSPORT & REPRESENTATIVES ON OUTSIDE BODIES

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

- a. High Kelling Village Hall Committee – John Mangan
- b. Community Speedwatch- Robin Johnson
- c. SNAP – Robin Johnson
- d. Holt Area Patients Participation Group – an update from the Clerk.

## 6. FINANCE

- a. To *receive & consider the **Accounts to be paid to date since the last meeting:***

Clerk Salary	£449.10
Expenses – Zoom 6 months (50% contribution)	£43.17
HMRC	£99.60
Budget Course – Pay CPC	£14.60
Steward Safety Supplies	£187.87
<b>Total</b>	<b>£794.34</b>

- b. To *receive and consider* any further **Late Invoices** (received after publication of this agenda).
- c. To *receive the **Bank Reconciliation** for month end October 2020.*

## 14. CORRESPONDENCE

- a. Thank you to Highways for the works carried out on A148.
- b. Norfolk County Council Budget Consultation

## 15. TO EXCLUDE MEMBERS OF THE PUBLIC under the Public Bodies (Admission to Meetings) Act 2011 to discuss;

- a. A confidential matter
- b. A personnel matter – Staffing

Next scheduled Full Council Meeting  
**Tuesday 19<sup>th</sup> January 2020 @ 7pm via Zoom**