

HIGH KELLING PARISH COUNCIL

Minutes of the Meeting held on Tuesday 17th September 2019 at 7pm at

High Kelling Village Hall

Attending: Cllr David Carter (Chairman), Cllr John Mangan, Cllr Patrick Kelly, Cllr Prescott, Cllr Rutherford and Parish Clerk Gemma Harrison.

1. Administrative

- a) Apologies were received from Cllr Lane, Cllr Johnson and District Councillor Georgie Perry Warnes. All apologies were accepted.
- b) There were no declarations of interests made.
- c) The minutes of the last Parish Council meeting were PROPOSED as accurate and correct by Cllr Kelly and SECONDED by Cllr Mangan.
- d) No matters arising.

2. Co-option of New Councillors

- a) Two co-option candidates were interviewed in August to fill the existing Cllr vacancies. Both candidates impressed Cllrs and it was decided to invite both candidates to represent High Kelling Parishioners and join High Kelling Parish Council.
- b) Cllr Mangan PROPOSED that both candidates become High Kelling Cllrs and this was SECONDED by Cllr Kelly and AGREED by everyone.
- c) The two candidates, Mrs Rutherford and Mr Prescott signed their declaration of office and the Clerk gave them their declarations of interest to fill in.

3. To adjourn the meeting for Public Participation and to receive external reports.

- d) There was no crime report submitted and the Local police officer was not present.
- e) District Cllr Baker gave his report which stated that he attended the latest SNAP meeting, in which the priorities were set to tackle anti-social behaviour, in particular around Church Street in Holt. The 66 bed care home which was proposed for Holt was turned down by the Development Control Committee. North Walsham have received a £950,000 grant to restore North Walsham's historic town centre. A number of green initiatives are being put forward by NNDC, the latest is electric vehicle charging points in NNDC car parks across the district. The Green Build event held at Felbrigg was a huge success. The New Corporate Plan for the next four years is due to be debated by the overview and scrutiny committee. Local to High Kelling is the Archery site which has now gone to appeal where by an independent person has been allocated to assess the situation and determine whether any laws have been broken.
- f) Public participation. – There were no questions from members of the public.

4. Items for decision/discussion by the Parish Council:

- a. Kelling hospital – There was no further update.
- b. Support network for High Kelling – It was decided to set up a Working Group to look at how the Parish Council could look at ways of supporting High Kelling parishioners and explore ways of funding community initiatives. This will be discussed more detail under item e.
- c. The refurbishment of the High Kelling Village sign. The area around the sign needs tidying up and a closer inspection of the sign is required in order to spec any works needed. It was reported that the bench on Pineheath Road needs restoring. It was AGREED that the Asset Register should be reviewed. Clerk to circulate asset register to Cllrs to allocate areas of the parish to inspect with the aim that all assets should be inspected prior to the next meeting, so any works required can be agreed. The proposed planting was also discussed, and the Council are still awaiting information on details on what is being proposed by the Garden Club and how it will be maintained.
- d. A request to carry out a cull of pigeons in the parish was reported. The clerk read out guidance received from NNDC which stated that a license would be required to carry out a cull. Licenses are only usually given when all other methods of deterring the birds have failed. Chairman Cllr Carter to write a piece for the High Kelling news.
- e. It was AGREED to set up a Working Party to look at the Communication, engagement and support in High Kelling. It was decided that all Cllrs should be invited to attend the meeting which would happen in 2-3 weeks' time, venue to be decided. Cllr Carter volunteered to Chair the meeting, both Cllr Rutherford and Cllr Kelly would like to be involved.
- f. Replacement/repair of post-box in Pineheath Road has been further delayed and the Council advised that it may take 20 weeks until it is installed, due to the new post being erected on a pole and utility checks being required. It was AGREED that the Parish Council should officially complain to The Royal Mail due to the vulnerable residents affected by this decision. Cllr Carter will provide an update in the High Kelling News and District Cllr Duncan Baker offered to provide his assistance to help to try and get the matter resolved.
- g. Some local parishioners have complained about event signage in the parish. A discussion took place about whether this signage was important or whether it should be reduced or toned down. It was AGREED that raising awareness of parish events is important and as long as signage is removed after the event has taken place then there is no problem with it. It was noted that signage advertising businesses which have been inappropriately displayed should be removed. Clerk to check the

arrangements of the noticeboard at the Post Office and if possible, businesses wishing to advertise should be encouraged to advertise there. Signage will also be addressed by the communication and support Working Group.

- h. To discuss a proposition for planting bulbs/plants for the area. This was covered under item C.
- i. Highways confirmed that they would be looking at widening the footway along the A148 next year. If budgets allowed, no detailed specification has been done although a note was made about being careful not to disturb hedge roots. Clerk to go back to highways and ask for a detailed specification to be drawn up as concern was raised that the funds allocated may not be enough.
- j. The Parish Council considered a request for funding of 3 Drones for NCC. At this time High Kelling Cllrs AGREED they could not commit to donating towards the infrared camera fund for the drones, however they are keen to be updated on how the project progresses.
- k. The request to erect hedgehog warning signs along the A148 was considered. It was felt that hedgehogs did not have a known crossing point along the A148 and therefore choosing a location for the signs would be difficult. The parishioner's comments have been noted. High Kelling villagers currently take part in the Toad Watch Scheme. It was suggested that High Kelling might be able to work with Bodham Parish Council in order to fund road signs in the interests of the Toad Watch helpers and the toads. Clerk to get in touch with Bodham Parish Council.

5. Planning

- a. There have been no e-mail consultations since the last meeting.
- b. No late planning applications have been received.
 - PF/19/1455 8 Heathfield Road – variation of condition 2 to allow for a pitched roof over the approved side/ rear extension. This proposal was discussed, and it was decided on a PROPOSAL from Cllr Prescott that a response of No Comment should be recorded, this was SECONDED by Cllr Rutherford.
- c. No Planning decisions received.
- d. The Archery Site to the south of the A148 was discussed under item e.

6. TRANSPORT & REPRESENTATIVES ON OUTSIDE BODIES

Members to report on any meeting they have attended as a Representatives of the Parish Council as follows:

- a. High Kelling Village Hall Committee – John Mangan reported that the summer fair raised over £2000, which is usually used to pay the Village Hall insurance as this is a

similar figure. The floors have now been polished. The quiz night has been set for 12th October. The large pot hole in front of the Village Hall along Avenue Road has been fixed. The Village Hall will discuss options with regard to how they can contribute to further surfacing works along The Avenue in the future.

- b. Community Speedwatch- The Clerk read an update from Cllr Johnson stating that Speedwatch went out once in July and twice in August and recorded more than 800 vehicles each time with no offenders recorded. Clerk to contact County Cllr Sarah Butikofer to see if there is anyway of analysing the data to see what time of day most offences are recorded so the Community Speedwatch Team can target those time frames.
- c. SNAP – Robin Johnson. This was reported on earlier under item e.
- d. Holt Area Patients Participation Group – Cllr Prescott is interested in joining the group. Clerk to find out meeting dates.

7. Finance

- a. The payments as listed on the Agenda were PROPOSED for payment by Cllr Kelly and SECONDED by Cllr Prescott.
- b. Clerk to circulate details relating to Scribe to ensure all those who wish to see the accounts can do so.
- c. The Bank Reconciliation was distributed and there were no late invoices received.

8. Correspondence

- a. The trees located on a private right of way adjacent to 16 The Avenue was mentioned, the Clerk had been in contact with NNDC and NCC and both had confirmed it was a private issue.
- b. Cllr Rutherford volunteered to be the Environment and Well Being representative for the parish council on NALC's latest project, which looks to create a group to discuss new projects and initiatives.

The meeting was formally closed at 8.30pm to discuss a personnel matter under a

PART TWO

9. Appointment of New Clerk

- a. It was PROPOSED by Cllr Prescott and SECONDED by Cllr Rutherford to appoint Gemma Harrison as the new Parish Clerk.

The meeting closed at 8.45pm