



HIGH KELLING PARISH COUNCIL – AGENDA NOTICE

A **FULL PARISH COUNCIL MEETING** will be held on **Tuesday 19th November 2019** in the 'Constance Gray Room' at the Village Hall, High Kelling, commencing at 7.00 pm *All Parish Councillors are hereby summoned to attend. Please advise the clerk if you are unable to attend this meeting.*

Gemma Harrison

Clerk to High Kelling Parish Council
13th November 2019

1. Administrative:

- a. To receive apologies for absence
- b. To receive declarations of interest in relation to any item on the agenda.
- c. To receive & approve the minutes – The full council meeting held on Tuesday 17th September 2019
- d. Matters Arising on the minutes (for information only and not included on the Agenda)

2. Councillor Vacancy

- a. To update the Council on the recent Co-option interest
- b. To agree a way forward

3. To adjourn the meeting for Public Participation and to receive external reports.

- c. To receive the crime report from the Police and permit members of the public to raise matters relating to High Kelling.
- d. To receive reports from the County and District Councillors relating to High Kelling and permit members to raise matters relating to High Kelling.
- e. Public participation. – maximum 15 minutes.

4. Items for decision/discussion by the Parish Council:

- a. Kelling hospital – update.
- b. Communication and Support network for High Kelling – update.
- c. To consider setting up a new website
- d. Update of the Asset Register
- e. Replacement/repair of post-box in Pineheath Road.
- f. To discuss installing toad signs along A148
- g. To discuss a proposition for planting bulbs/plants for the area near the village gates.
- h. To discuss progress of the Highways response regarding footpath on A148.
- i. To agree the adoption of The General Power of Competence (GPC)

5. PLANNING

- a. To ratify decisions made by email consultation since the last meeting.
- b. To receive and consider any **late planning applications** (received after publication of this agenda)
- c. To receive any update from the clerk on planning decisions.
- d. To receive an update on Sheringham Shoal offshore windfarm.
- e. To agree the adoption of the new High Kelling Planning Policy

6. TRANSPORT & REPRESENTATIVES ON OUTSIDE BODIES

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

- a. High Kelling Village Hall Committee – John Mangan
- b. Community Speedwatch- Robin Johnson
- c. SNAP – Robin Johnson
- d. Holt Area Patients Participation Group – Cllr Prescott

7. FINANCE

- a. *To receive & consider the **Accounts to be paid to date since the last meeting:***

Clerk Salary (1 st October – 31 st Dec 2019)	£429
Clerk Back pay 17 th Sep – 30 th Sep	£66
Clerk Expenses	
	£27
Broadband Allowance £9 per month	
Home Working Allowance £17 per month	£51
Use of Clerk's Printer £10 per month	£30
Backpay Allowances 17 th – 30 th Sep	£16.62
Sub Total payable to Gemma Harrison	£495.82
HMRC Tax	£123.80
Cllr Training - NPTS – Payable to hosts Cley PC.	£84.00
Village Hall Hire – Engagement & Support Meeting	£7.16
Total	£ 834.58

- b. *To receive and consider any further **Late Invoices** (received after publication of this agenda).*
- c. *To receive the **Bank Reconciliation** for month end October 2019.*
- d. *To consider and agree the budget for 20/21 and agree next years precept.*

14. CORRESPONDENCE

- 14.1 8th November – Notice of Election
- 14.2 7th November – ORM Update
- 14.3 4th November – NNDC Precept form
- 14.4 27th October – Local resident complaint regarding standing water on 20/22 Avenue Road
- 14.5 17th October – Local resident e-mail regarding Pigeon cull.
- 14.6 20th October – Report of pot hole at entrance to Pineheath Rd – Now fixed.

Next scheduled Full Council Meeting
Tuesday 21st January 2019 @ 7pm in Constance Gray Room, High Kelling Village Hall